

Course description for Tellus PAM administrators

Course description

The course is targeted to the administrators of the Tellus system. In the course we will go through the different parts of the administration.

Course Length

The course is scheduled for one day.

Prerequisites

Knowledge of handling a computer.

Course objectives

After the course you will have full understanding of how Tellus works, you will be able to help users with problems, update the database and also know how you can trouble shoot the system if problems occur.

Where

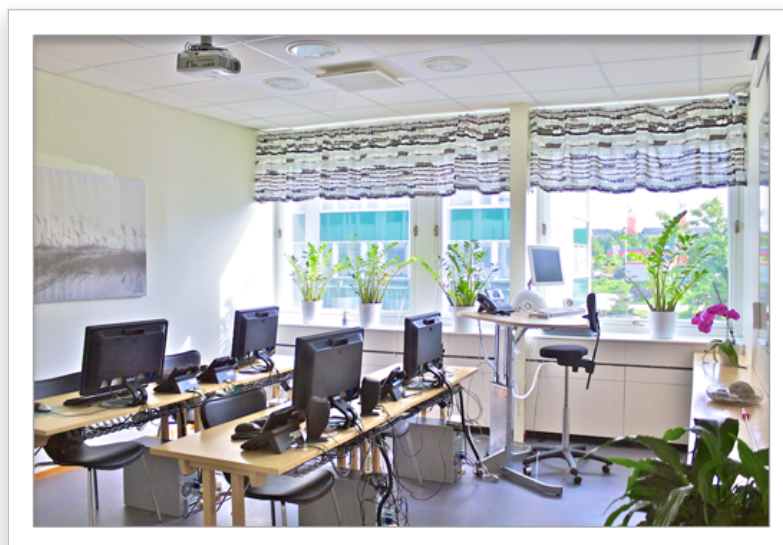
The course will be held at SourceTech, Vretenvägen 6 in Solna, Stockholm.

Detailed directions are found on the last page of this document.

The course can also be held on site, cost for lodging, transportation and subsistence will be added.

Documentation

The training material will be handed out in the beginning of the course.



Hotel near SourceTech

If you want walking distance, The Mornington hotel is an alternative. It is located about 10 minutes walk away from SourceTech office.

<https://www.mornington.se/bromma/>

Walking distance is also to Maud's hotel.

<http://www.maudeshotel.se/hotell%2Di>

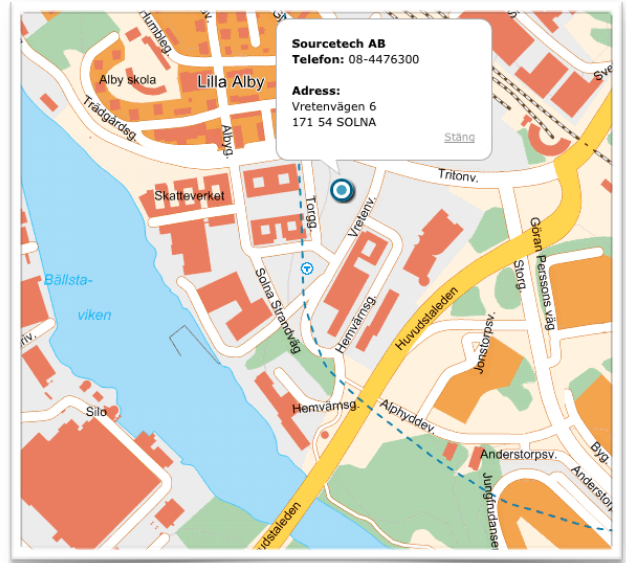
[%2Dsolna__1053.html](http://www.maudeshotel.se/hotell%2Dsolna__1053.html)

To StayAt in Stockholm is about 15 minutes walk.

<http://www.stayat.se/solna>

ParkInn in Solna is about 10 minutes away by med bus.

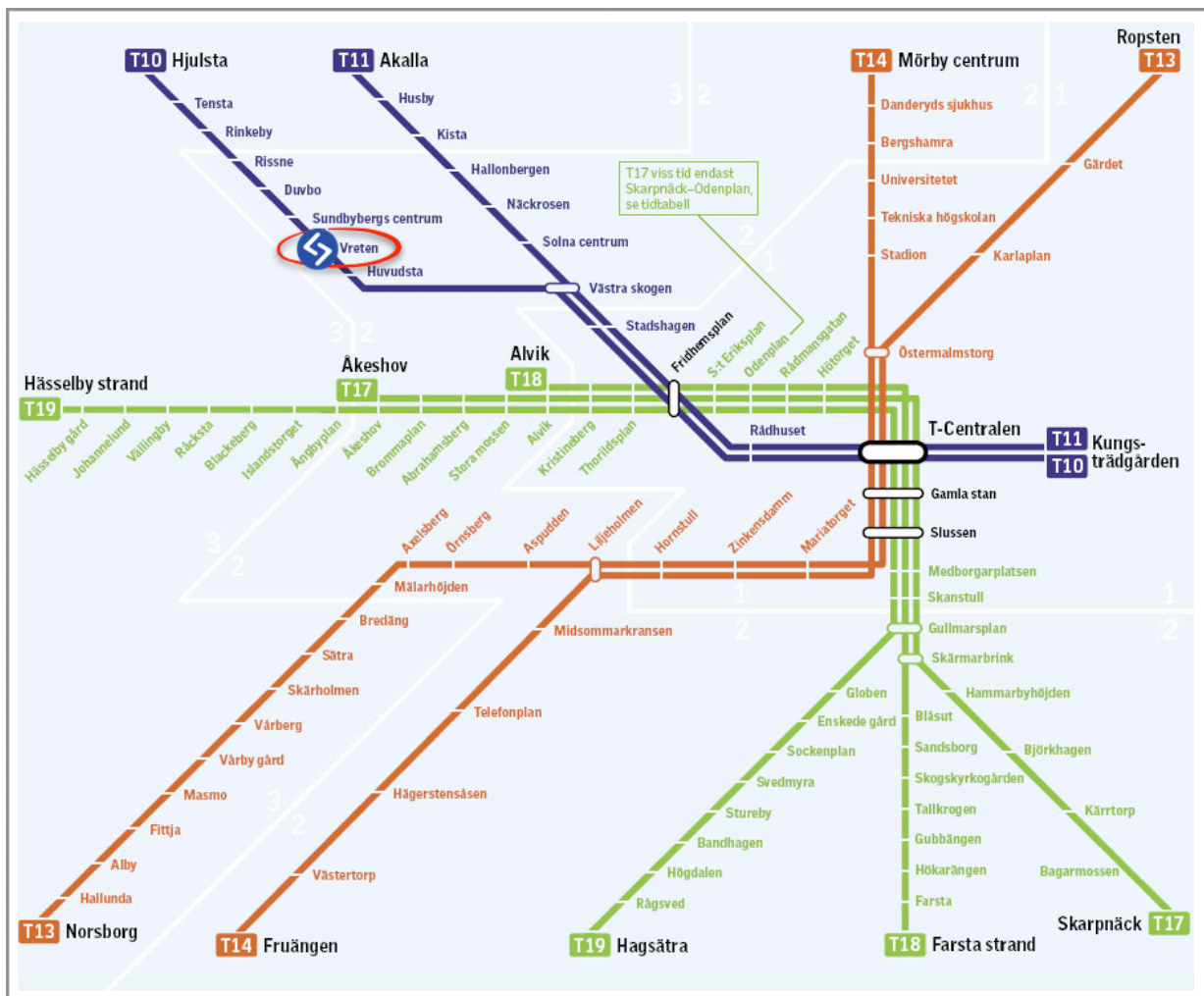
<http://www.parkinn.se/hotell-stockholmsolna>



If you want to stay in center of Stockholm the Amaranten hotel is a good option. It takes about 8-10 minutes by the subway.

<http://www.firsthotels.com/en/Our-hotels/Sweden/Stockholm/First-Hotel-Amaranten/>

Stockholm's subway



Find your way to SourceTech:

Train

Travel to Stockholm Central Station and change to the subway or commuter rail as shown below.

Subway

Take the blue line 10 on Hjulsta to station Vreten. It takes about 10 minutes from Stockholm Central Station by subway and then it's 1 minute walk.

Commuter rail

From Stockholm Central Station take the train to Bålsta two stations to Sundbyberg (About 8 minutes), then you can switch to the subway to the Kungsträdgården station and go one station to Vreten (1 minute), or you can walk, which takes about 10 minutes.

Plane

Bromma Airport: Bus 152 towards Älvsjö station, get off at stop Vretenvägen (9 minutes), from there it is 1 minute walk.

Arlanda: Arlanda Express to Stockholm's Central Station, switch to the subway or commuter train as above.

